



Hometown
Title and Closing Services, LLC.

324 Goldstein St Punta Gorda, Fl. 33950
 Phone 941-505-0001 Fax 941-575-0004
 Email: nacole@hometownclosing.com

Date : _____ Ordered By: _____

Buyer: _____ Marital Status _____

Present Address _____

Address after closing _____

Closing: () By Mail () In Our Office E-Mail _____

Buyer Phone # _____ (Home) _____ (Work) _____ (Cell) _____

Seller: _____ Marital Status _____

Present Address _____

Address after closing _____

Closing: () By Mail () In Our Office E-Mail _____

Seller Phone # _____ (Home) _____ (Work) _____ (Cell) _____

New Financing: Mortgage Broker _____ Phone # _____

Mortgage Broker Contact _____ E-Mail _____

Lender _____ Phone # _____

Lender Contact _____ E-Mail _____

Legal Description: _____

Property Address: _____

Purchase Price: \$ _____ Closing Date _____

Deposit \$ _____ Loan Amount: \$ _____

Existing Mortgage With: _____

Loan # _____ Phone # _____

Info for Insurance: Agent _____ Phone # _____

Info For Survey: _____ Amount \$ _____ Info For Termite: _____ Amount \$ _____

BROKERAGE FEE: Total \$ _____ Selling Office _____ Listing Office _____

Selling Office _____ Associate _____ Phone # _____ Email _____

Listing Office _____ Associate _____ Phone # _____ Email _____

If the property is rented: Amount of Monthly Rental is \$ _____ Due _____

Rent is to be pro-rated as of _____ to _____

Is there a security

deposit () Yes () No Amount \$ _____

If the property is a condominium or covered by an association:

Amount of Maintenance Fee \$ _____ () Quarterly () Monthly

Name and Address of Association: _____

Person

To Contact _____ Phone # _____

SPECIAL INSTRUCTIONS:

Please attach: contract, tax bill if available, any pertinent information you may have.

Primary Residence: When selling primary, the sellers spouse will be required to sign the deed regardless if they are in title with them or not. When buying primary residence with mortgage financing, the buyers spouse will be required to sign the mortgage regardless if they are going on title or not.